

PTO Meeting Minutes

November 10, 2008

Location: Deerfield Elementary School Library

Present: Peggy Pope, Kelli Ezzell, Beth Vander Grinten, Sheryl Norton, Mark Becker, Darnell Reppen, Gail Moynihan, Dawn Johnson, Julie Schifano, Mary Winkler, Jen Stevens, Lesa Herms, Jaime McCabe, April Christianson, Joanne Polk, Natalie Cwik, Tom Bush, Kellie Strege, Barb Nelson, Nancy Thomas, Anna Ehrhart, Kim Petrick, Jan Tetzlaff, Kristy Staszak, SuAnn Bartenhagen and Carolyn Eschmeyer

Meeting Called To Order: 6:32 pm

Approval of Minutes from October 13, 2008:

- Motion made by April Christenson to approve the meeting minutes from the October 13, 2008 meeting, 2nd by Lesa Herms. Question raised about who made request for piano cart. It was clarified that it did indeed come from Nancy Thomas in a letter written by Nancy Thomas. All approved – Motion Passes.

Committee Reports:

- PTO Officers/Committee Reports
 - Treasurer's Report –Sheryl Norton
 - ✓ Balance as of 11/10/08 is \$9,033.54 in checking and \$4,366.33 in savings.
 - ✓ Remaining expenses from the 2007/2008 school year are approximately \$900 for playground equipment. Current bill does not reflect discount. We will pay once Doreen forwards final bill for payment.
 - ✓ Craft Fair Profit Recap – Craft Fair income is approximately \$7,580.61 after expenses. This is an approximate amount as the final bill still needs to be paid for Advertising.
 - Enrichment Programs –
 - ✓ SuAnn Bartenhagen, Dawn Johnson and Mary Winkler were added to the Enrichment Committee.
 - ✓ The enrichment schedule for 2008/2009 is still being developed.
 - ✓ Wisconsin Youth Symphony Orchestra will perform at DES on March 12, 2009 at 10:30am. The Enrichment Committee and Mark Becker are still checking into whether there is a fee for this program.
 - ✓ There are no enrichments in December, April is the Health Fair, May is Young Authors. The Enrichment Committee will look into scheduling something for January and February, any ideas, please contact a committee member.
 - ✓ This months Character Education Theme is Respect.
 - ✓ Kristy Bruse (4H) is offering Free "Indoor Petting" presentation.
 - Market Day – Anna Earhart
 - ✓ The following grades will be sponsoring the upcoming months:
 - November – 2nd Grade
 - December – 6th Grade
 - January – 5th Grade
 - February – 4th Grade
 - March – 1st Grade
 - April – Bridges Program
 - May – Kindergarten

- Santa Secret Shop –
 - ✓ Kristy Staszak will help facilitate the planning this year.
 - ✓ Volunteers are needed for this event. An email will go out once Val provides more information.
 - ✓ The dates are December 9, 10 and 11, 2008.
 - Craft Fair – Lesa Herms
 - ✓ Comments for future Craft Fairs:
 - Adult Help was good in the morning to assist vendors.
 - Suggestion made to have PTO purchase tarps for gymnasium floor so that they can be permanently marked for the craft fair. Kelli Ezzell will check into pricing for this.
 - Some safety concerns were voiced about the taping job, this should be more secure.
 - Suggestion made to utilize a leaf blower for “sweeping/blowing” the dirt off of the tarps.
 - Suggestion made to offer “dinner” to the Friday evening volunteers. There are many and they work through the dinner hour to get the gymnasium prepared for Saturday morning.
 - Motion made by April Christenson to spend \$50-\$100 for dinner on Friday evening prior to the 2009 craft fair for the Friday evening volunteers, food to be purchased locally, 2nd by Julie Schifano. Discussion included this was a great idea. All approved – Motion passes.
 - ✓ Co-Chair is needed for the 2009 Craft Fair. This would not need to be an individual, but rather could be a “team” to chair the craft fair. The 2009 Craft Fair team will consist of Julie Schifano, SuAnn Bartenhagen, Kristy Staszak, Gail Moynihan and Lesa Herms.
 - Craft Fair Raffle – Sheryl Norton
 - ✓ Comments included discontinuing the “PTO Basket” donation. For the second year in a row it was a struggle to get the donations for this basket.
 - ✓ Great raffle ticket return. More than 2/3 of tickets were returned prior to Saturday.
 - ✓ Complete list of winners was provided. For specifics, please contact Sheryl Norton.
 - ✓ Co-Chair is needed for Raffle for the 2009 Craft Fair. This could be an individual or a “team” to co-chair it. The 2009 Craft Fair Raffle team will consist of Kellie Strege, Kim Petrick, Barb Nelson and Sheryl Norton.
 - Craft Fair Vendor Coordinator – Peggy Pope
 - ✓ There was a great turn out.
 - ✓ Thank you to everyone who helped.
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- Principals Report – Mark Becker
 - THANK YOU to the PTO for the Craft Fair.
 - The Penny War was a success. The school is in the process of totaling the profits, but a rough estimate of \$800 was collected which equates to 7,000 pounds of food.
 - Teacher Representative Report – Joanne Polk
 - THANK YOU to the PTO for the Craft Fair. All of the time and effort put in by all of the families is greatly appreciated. Our Craft Fair is very impressive and is a quality show enjoyed by many.
 - We have the support of the teachers & staff in what we do for our school!

- A special Thank You by Nancy Thomas for the piano cart. It is currently in use and greatly appreciated.
- New Business
 - Request made by Lisa Kempany for \$25 to replenish Bear Bag materials.
 - ✓ Motion made by Anna Ehrhart to give Lisa Kempany \$25 to replenish Bear Bag materials, 2nd by Dawn Johnson. No Discussion. All approved – Motion passes.
 - Request made by Lesa Herms to make a contribution to Jo Delaney for all of her assistance made to the craft fair. Discussion by other parents included all that she does year round for the PTO that goes above and beyond her duties. She is definitely an asset to the school!
 - ✓ Motion made by Carolyn Eschmeyer to give Jo Delaney \$100 in gift certificates as a Thank You, 2nd by SuAnn Bartenhagen. No Discussion. All approved – Motion passes.
- Old Business
 - None
 - ✓
- Other
 - PTO Reminder Labels – should we keep them or do without? Discussion included that they are a great reminders and we should keep them. To save money we will print them on white labels and continue to ask the teachers to distribute them on the Monday of each PTO meeting. Mr. Becker is encourage to get the support of the teachers in distributing the labels.
 - DISC discussion – Lesa Herms was looking for input from parents “if” Homecoming was scheduled as an early release with dismissal prior to the parade. Some parents were for this, some parents were against this. Tom Bush, school board president was present at the meeting and indicated that the school schedule for 2009/2010 was already set and this would not be an option for the 2009/2010 school year. Discussion included getting parent chaperones for the parade to alleviate some of the staffing stress.
 - Bus Routes – Tom Bush, School Board President, gave a brief scenario of the bus routes with 5 routes in the morning and 4 routes in the afternoon. There have been some concerns expressed about the winter months and the longer routes combined with the potential for bad weather and full buses. Any parent with questions or concerns about the bus routes is asked to Contact Tom Bush at 764-9955 or Doreen Trueden at 764-5431 to express their concerns or opinions.
 - There is NO December PTO Meeting. The next DES PTO Meeting will be January 12, 2009. This will be a Pot Luck starting at 6:00pm, located at the Deerfield Elementary School.
- Adjourn – 7:52 pm
 - Motion made by April Christenson to adjourn the meeting, 2nd by Jamie McCabe. No Discussion. All approved – Motion passes.

Quick Contact Reference – PTO Members:

Name	Phone Number	Email
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